

**REGIONAL PUBLIC DEFENDER OFFICE
LOCAL GOVERNMENT CORPORATION**

BOARD OF DIRECTORS MEETING

**JANUARY 27, 2021; 5:00 P.M.
1713 MAIN STREET, LUBBOCK, TEXAS**

VIA VIDEO CONFERENCE

The following members were present: William Cox, Andrea Marsh, Kathryn McNiel, Judge Curtis Parrish, Dan Hurley, Geoff Burkhart, Judge Lora Livingston, Abner Burnet, Rick Wardroup, Judge Jim Huff

The Board of Directors may discuss and take action on each agenda item.

AGENDA

The Board of Directors may discuss and take action on each agenda item.

1. **Call to Order** – *William Cox* at 5:06 p.m.
2. **Acknowledgement of a Quorum** – *Elaine Nauert* – Quorum confirmed
3. **Public Comment** – No public comments.
4. **Approval of December 17, 2020 Meeting Minutes**
Upon a motion by Judge Lora Livingston and seconded by Commissioner Curtis Parrish the board unanimously voted to approve the minutes from the December 17, 2020 meeting.
5. RPDO Business Items
 - a. **Approve a resolution adopting an operating budget for the RPDO for Fiscal Year End 2021**
Amy Sharb presented FY21 budget. Upon a motion by Judge Lora Livingston and seconded by Andrea Marsh, the board unanimously voted to adopt the budget as presented to include \$75,000.00 for a work load study.
 - b. **Approve a resolution adopting an investment and financial policy for the RPDO**
Matt Wade presented resolution for investment policy. Upon a motion by Judge Lora Livingston and seconded by Geoff Burkhart, the board unanimously voted to approve the resolution and adopting an investment policy. The financial policy was tabled.

c. Receive a report from the caseload committee and take appropriate action regarding caseload/workload management and policy for the RPDO.

Geoff Burkhart presented update on caseload/workload committee work. Upon a motion by Andrea Marsh and seconded by Rick Wardroup, the board unanimously voted to have a maximum attorney caseload of 5.

d. Appoint a Vice-Chair of the RPDO Board of Directors

Upon a motion from Bill Cox and seconded by Judge Lora Livingston, the board unanimously voted Rick Wardroup as the Vice-Chair.

e. Transition update (co-ops, banking, outstanding contracts)

Elaine Nauert gave update on banking; Ray Keith gave update on payroll, travel concerns and potential trial dates.

6. Discuss and schedule setting future Board of Directors meetings

March 24, 2021 at 5:00 p.m.

7. Announcements (no action)

Bill Cox thanked Commissioners McCay and Statler for their service on the RPDO board. Geoff Burkhart welcomed Judge Jim Huff

8. Adjournment

Upon a motion by Geoff Burkhart the meeting was adjourned at 5:58 p.m.