

**REGIONAL PUBLIC DEFENDER OFFICE  
LOCAL GOVERNMENT CORPORATION**

**BOARD OF DIRECTORS MEETING  
DECEMBER 17, 2020, 5:00 P.M.**

**VIA VIDEO CONFERENCE**

The following members were present: William Cox, Andrea Marsh, Kathryn McNiel, Judge Curtis Parrish, Dan Hurley, Geoff Burkhart, Judge Lora Livingston, Commissioner Bill McCay, Abner Burnet, Commissioner Chuck Statler; Rick Wardroup joined the call at 5:24 p.m.

The Board of Directors may discuss and take action on each agenda item.

1. **Call to Order** – William Cox – 5:02 p.m.
2. **Acknowledgement of a Quorum** – Elaine Nauert – Quorum confirmed
3. **Public Comment** – No public comments
4. **Approval of December 1, 2020 Meeting Minutes**

Upon a motion by Commissioner Bill McCay and seconded by Commissioner Chuck Statler the board unanimously voted to approve the minutes as amended.

5. RPDO Business Items
  - a. **Approve and authorize the Chief Public Defender to apply for and submit any and all necessary documents for a grant for funding from the Texas Indigent Defense Commission to assist in RPDO operations.**

Upon a motion by Andrea Marsh, seconded by Judge Lora Livingston and Geoff Burkhart abstaining, the board unanimously voted approving to authorize the Chief Public Defender to apply for and submit any and all necessary documents for a grant funding from the Texas Indigent Defense Commission to assist in RPDO operations.

- b. **Authorize chair to sign participation agreement with the Texas Indigent Defense Commission.**

Upon a motion by Judge Lora Livingston and seconded by Commissioner Bill McCay and Geoff Burkhart abstaining, the board unanimously voted approving to authorize the chair to sign a participation agreement with the Texas Indigent Defense Commission.

**c. Authorize chair to sign participation agreement with the Texas County District Retirement System.**

Upon a motion by Commissioner Chuck Statler, seconded by Judge Lora Livingston, the board unanimously voted approving to authorize the chair to sign the agreement with the Texas County District Retirement System.

**d. Approve personnel policy manual.**

Upon a motion by Judge Curtis Parrish, seconded by Commissioner Bill McCay, the board unanimously voted approving the Personnel Policy Manual.

**e. Approve financial policy.**

No action taken.

**f. Receive and accept resignation of Board Member McCay.**

Upon a motion by Geoff Burkhart, seconded by Judge Curtis Parrish, the board unanimously voted approving the resignation of board member Commissioner Bill McCay.

**g. Receive and accept resignation of Board Member Statler.**

Upon a motion by Geoff Burkhart, seconded by Judge Curtis Parrish, the board unanimously voted approving the resignation of board member Commissioner Chuck Statler.

**h. Appoint member to the RPDO Board of Directors to serve the unexpired term of Board Member McCay.**

Upon a motion by Commissioner Bill McCay, seconded by Dan Hurley, the board unanimously voted approving the appointment of Commissioner Kevin Burns to serve the unexpired term of board member Commissioner Bill McCay.

**i. Appoint member to the RPDO Board of Directors to serve the unexpired term of Board Member Statler.**

Upon a motion by Abner Burnett, seconded by Judge Lora Livingston, the board unanimously voted approving the appointment of Judge James Huff to serve the unexpired term of board member Commissioner Chuck Statler.

**j. Approve a resolution authorizing the Chief Public Defender or their designee to retain and procure professional services as necessary in order to provide RPDO legal services.**

Upon a motion by Andrea Marsh, seconded Rick Wardroup, the board unanimously voted approving the resolution authorizing the Chief Public Defender or their designee to retain and procure professional services as necessary in order to provide RPOD legal services.

**k. Update from the Chief Public Defender on transition to fully functioning local government corporation.**

**6. Discuss and schedule setting future Board of Directors meetings including work session dedicated to caseload/workload management and policy.**

The chair appoints Rick Wardroup, Andrea Marsh, Abner Burnett and Geoff Burkhart to a subcommittee focused on workloads and report to the board at the January meeting.

**7. Announcements (no action)**

**8. Adjournment at 6:41 CST**