

**REGIONAL PUBLIC DEFENDER OFFICE  
LOCAL GOVERNMENT CORPORATION (RPDO)**

**BOARD OF DIRECTORS MEETING**

**August 19, 2024, 11:00 A.M.  
Goodwin Conference Room, University of Texas Law School  
727 East Dean Keeton Street, Austin, TX**

**MINUTES**

This Notice and Meeting Agenda are posted online at [www.rpdo.org](http://www.rpdo.org).

1. Call to Order – *Rick Wardroup* – **11:08 AM.**
2. Acknowledgement of a Quorum – *Elaine Nauert* **A quorum was present; other participated by Zoom**
3. Citizen Comment - **No Citizen comment**

**CONSENT AGENDA -**

**Upon a motion by Dan Hurley and seconded by Christi Dean, the board unanimously voted to approve the consent agenda.**

4. Review of 2nd Quarter Financial Report
5. Review of 3<sup>rd</sup> Quarter Financial Report
6. Consider and approve the Minutes of the January 10, 2024 Board of Directors meeting.
7. Consider and approve TCDRS program for RPDO employees for Fiscal Year 2025.
8. Consider and accept the annual Financial Report from Bolinger, Segars, Gilbert& Moss for FY23.
9. Consider/Approve/Ratify Insurance program for FY25

**REGULAR AGENDA**

10. Consider and approve the Director to sign a Letter of Agreement with Bolinger, Segars, Gilbert and Moss to provide audit services for the year ending September 30, 2024.

**Upon a motion by Commissioner Ken Burns and seconded by Andrea Marsh, the board unanimously voted to sign a Letter of Agreement with Bolinger, Segars, Gilbert and Moss to provide audit services for the year ending September 30, 2024.**

11. Review and adopt Article of Incorporation

**No action taken**

12. Consider and approve amendments to Policy Manual

- a. Wellness policy
- b. Leave policy

**Upon a motion by Dan Hurley and seconded by Christi Dean, the board unanimously voted to approve the amendments to the Wellness policy and the leave policy in the Policy Manual.**

13. Receive report from appointment committee and take necessary action.

14. Chief Public Defender report:

- a. County Participation in RPDO
  - i. Brown
  - ii. Polk; Crocket
- b. Cases
- c. Staffing – vacancies, etc.
  - i. attorney
- d. Banking

15. Receive update from General Counsel

- a. RPDO membership in purchasing cooperative
- b. Lubbock County approval of amendment to Articles of Incorporation/resolution

16. Discuss and schedule date for next board meeting.

**The next board meeting is scheduled for November 20, 2024 at 11:00 a.m. in Austin.**

17. Announcements (*no action*)

18. Adjournment – 12:43

Posted by Elaine Nauert, System Administrator on August 14, 2024. as follows pursuant to Tex. Gov't Code § 551.053:

Posted at 1713 Main Street, Lubbock, Texas (*where the main RPDO offices are located and where the public has access during normal business hours*)

Notice of the meeting provided to the Secretary of the State pursuant to Tex. Gov't Code § 551.053

Posted by the Lubbock County Clerk on the bulletin board at the public in the Lubbock

County Courthouse.

**Executive Session Disclosure Statement:** *The RPDO Board of Directors reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any item listed on this agenda as authorized by Chapter 551 of the Texas Government Code, including but not necessarily limited to §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), and §551.076 (Deliberations regarding Security Devices).*